



**LOCAL EMERGENCY PLANING COMMITTEE  
LUCAS COUNTY, OHIO**

**Regular Meeting Minutes  
January 9, 2020**

**CALL TO ORDER**

Tim O'Brien called the meeting to order at 12:15 p.m.

**APPROVAL OF MEETING MINUTES**

Hannah Schwartz moved to accept October 10, 2019 meeting minutes as circulated. Abby Buchhop seconded the motion. There being no objections, the motion is approved by unanimous consent.

**OLD BUSINESS**

Tim O'Brien had no old business update to report.

**SUBCOMMITTE REPORTS**

**Grants Coordinator**

Mike Frey informs the Committee that February 1, 2020 is the deadline for the State Emergency Response Commission (SERC) grant application. This grant is the primary funding source for the LEPC. A resolution authorizing submittal of grant application is required of the LEPC membership. Discussion ensued.

***Motion***

*Mike Froelich moved to approve a resolution authorizing submittal of SERC grant requesting \$71,375.00 Steve Spitler seconded the motion. There being no objections, the motion was approved by unanimous consent.*

**Finance Coordinator**

Reporting for Aletha Reshan (absent) Mike Frey reports no expenditures and a full financial report will be presented at the April meeting.

**Plan Review Coordinator**

Mike Frey announced that minor revisions to the Hazardous Materials Plan continue. Plan will be available for review no less than 30-days before April 9, 2020 LEPC meeting.

**Information Coordinator**

Abby Buchhop reports the LEPC received 24 requests for information.

**Emergency Coordinator**

Michelle Hughes-Tucker had nothing to report.

**Training Coordinator**

Michelle Hughes-Tucker reports feedback from December LEPC Industry Workshop is positive. Another LEPC Industry Workshop for December 2020 is expected.

**Exercise Committee**

Abby Buchhop reminded the LEPC a full-scale exercise will occur on September 15, 2020. Planning meetings will begin in February and will continue monthly. New committee members are welcome. See Abby for details.

**Compliance Committee**

Mike Frey reported an update on two (2) open compliance cases.

One-Way Trucking Whereas multiple and every reasonable method to contact One-Way Trucking have failed, it is the recommendation of the compliance committee to dismiss the case with One-Way Trucking. Discussion ensued.

***Motion***

*Hannah Schwartz moved to approve dismissal of One-Way Trucking compliance case.  
Michelle Hughes-Tucker seconded the motion. There being no objections, the motion was approved by unanimous consent.*

Mike's Trucking Citing economic hardship resulting from the spill incident and future financial duress a fine would impose, Mike's Trucking requests the fine is waived. Discussion ensued.

***Motion***

*Abby Buchhop moved to approve dismissal of Mike's Trucking compliance case. Michelle Hughes-Tucker seconded the motion. There being no objections, the motion was approved by unanimous consent.*

**NEW BUSINESS****Citgo Petroleum**

Citgo Petroleum announced worst-case scenario exercise would occur summer 2020. Exact date is to be determined. Exercise is available for observation.

**ADJOURNMENT**

Tim O'Brien adjourned at the hour of 12:37 p.m.

**Next Meeting**

**Thursday, April 9, 2020**