

Lucas County Workforce Development Board
Quarterly MEETING MINUTES FOR Wednesday, April 24, 2019
 OhioMeansJobs Lucas County: Room 3

LCWDB BOARD MEMBERS

Y	Barnes, Jacqueline	Y	Knisely, Jeremy	N	Potter, Scott
N	Conover, David	N	Langenderfer, Nicole	N	Schoen, Tonia
Y	Cumming, Jennifer	N	Luzar, Joe	N	Simon, Sandy
Y	Daher, Lee	Y	McConnell, Karyn	Y	Smith, Kris
N	Dettmer, Carl	Y	McDougall, Michelle	Y	Valleroy, Kristy
Y	Dymarkowski, Charlotte	Y	Moffitt, Valerie	N	Van Riper, Tammy
N	Fought, Annette	N	Moore, Teresa	N	Wallace, Roslyn
Y	Hollister, Jack	N	Morris, Debra		
N	Kline, Dan	N	Nowak, Angela		

Board of County Commissioners

Y	Skeldon Wozniak, Tina President	N	Gerken, Pete	N	Byers, Gary
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Staff & Visitors

N	Gebers, Craig (NetWork)	Y	Glaza, Dave (DPD)	N	Aliakbar, Yousef (Exec. Asst. to Commissioner TSW)
Y	McFall, Norman (DPD)	N	Vahey Casiere, Megan County Administrator	Y	Sutter, Matthew (DPD)
Y	Veh, Mike (DPD)	Y	Chad Olson (DPD)	N	Brennan, William (DPD)
Y	Saunders, Tonia (DPD)	N	Guerra, Leigh (OMJ)	Y	Ford, Brittany (DPD)
Y	Hopings, Michelle (DPD)	Y	Foreman, Theo (DPD)		

Call to Order

The quarterly meeting of Lucas County Workforce Development Board convened at OhioMeansJobs Lucas County Room 3 on Wednesday, April 24, 2019 and was called to order by Vice-Chair, L. Daher at 3:06pm.

Announcement of new board members & guests by L. Daher

Michelle McDougall from OOD is a new board member
 Louann Cook was in attendance from the Lt. Governor's office and discussed the InDemand Jobs initiative that would be held May 9th in Northwest Ohio.

Approvals

Meeting minutes:

L. Daher asked for a motion to approve the minutes from the January 24, 2019 meeting. Motion was made by J. Knisely and seconded by S. Simon. The motion passed unanimously without objection or abstention.

Officer Nominations – M. Veh:

- It is time to elect/re-elect board officers.
- Refer to page 7 in the packet distributed regarding nominations.
- Once nominations are in there will need to be a committee to decide who will go on the ballot, then a vote at the following meeting, count and announce at the end of the meeting.
- The fall meeting (October) will be the start of the election period for nominees.

Announcement – T. Skeldon-Wozniak

- Tonia Saunders was asked by the county commissioners to step in as the Executive Director of Planning & Development and she has accepted.

Strategic Plan Goal 1 –

- Introduced Brittany Ford, Policy Analyst to give an update of the WelcomeTLC Jobversity
 - On 4/23/19, Lucas county received a national award that shows they are achieving immigrant inclusion. Lucas County was 4th in the country to receive and 2nd county to receive
 - Jobversity is partnering with Upward Global to provide training. Referred to flyer in the packet.
 - Encouraged board members to take and DPD supports and will pay for attendance. Contact M. Veh or M. Hopings by the end of May to participate.
 - T. Saunders – asked J. Knisley if Wagner-Peyser staff could participate. J. Knisely would have to check as DPD paying could be seen as undue influence.
- M. Veh gave a Work Ready update. Page 8 of the packet shows the maintaining stage, but now progressing to recertification. Approximately 80% are done, but have until 2020 to complete.
 - Exceeding emerging workers and current workers, but working toward transitioning with good progress.
 - Certifications have improved – some are achieving Bronze first and then go back to achieve Silver.
 - There were 249+ companies that were originally signed up at the beginning; currently at 171 new 1st time companies or recertified companies. There is a glitch in the system not showing companies that need to recertify yet.

Strategic Plan Goal 2

- Theo Foreman gave an update on Business Services:
 - 2018 was a recalibration year. The group held 2 retreats to flesh out any issues and look at how business is done.
 - The Business of the Day program was suspended for the 1st quarter of 2019 to rewrite policies and is back on now.
 - Relocated staff from government center so 2 are now at OMJ (April).
 - There was a push to tear down the silos in the organization and develop relationships and not duplicate services.
 - Working closer with the state on areas to help each other also.
 - March 15th there was a Career Fair held with 27 companies and 287 job seekers attending. There was some issue with getting feedback.
 - L. Daher – mentioned the executive team was working on trying to get info from businesses but proving difficult.
 - V. Moffitt – stated there is likely a disconnect between HR/Recruiter and the contact person.
 - There was a discussion if the partners can report (yes) as well as job seekers, but 1 out of 10 actually report back.

- C. Dymarkowski – could there be a waiver & permission to give information? With registered services yes, but the universal services there is no tracking. OJT does have the ability to track and report.
- K. O’Connell – mentioned when registering online could there be a release.
- L. Guerra – said she’d see if a release could be added.
- T. Saunders discussed InDemand Jobs Week being held May 6-10 (flyer included in the packet).
 - April 30th is the kickoff/press release and an invite will be sent to board members.
 - On Friday, May 10th a job fair will be held at OMJ from 12:30pm – 2pm.
 - Workshops will be held from 10am – 11am with early access to the job fair. There will also be tickets at the events to draw for 4 Walmart gift cards.
 - L. Cook from the Lt Governor’s office said a statement from the Lt Governor will be sent for press release.
 - M. Hopings will send all events to members as an invite.
- T. Skeldon-Wozniak gave an update on the TARTA/public transit initiative
 - B. Ford & C. Olson have been a big help with the project
 - The group has met 5 times and is studying property tax vs. sales tax to fund public transit.
 - A resolution was passed to move to sales tax and not property tax.
 - Currently TARTA receives \$13M to operate and had to cut Sundays.
 - There is a debate on sales tax at .4% which would generate \$18M or .5% to generate \$23M.
 - This is being studied in smaller groups to take to the community.
 - With the sales tax public transit would operate 7 days a week.
 - B. Ford – workforce did present at the meeting regarding attraction and retention for businesses. Could be a large impact.
 - T. Skeldon-Wozniak – the commissioners raised \$146,000 for TARPS to operate on Sunday and holidays until fixed.

Strategic Plan Goal 3

- T. Saunders - See page 9 of the packet
- Phase 2 requirement has 33 elements to it with framework on page 9. The requirements seemed alarming at first but gives a great opportunity to restructure.
- There was a mystery shop regarding Language access of 5 county One-Stops – 4 failed including Lucas County. There is a process in place, but not in action. B. Ford and C. Olson are on top of this program and a retraining of staff will take place.
 - K. O’Connell – asked about rolling out training to partners
 - B. Ford – WelcomeTLC working to provide for years. Some do better than others.
 - V. Moffitt – failure in training staff – will you help with training?
 - B. Ford – It’s complicated as the provider will provide in-kind training. Partners to give access to time.
 - V. Moffitt – asked about Limited English Proficiency (LEP) – yes
 - L. Guerra /T. Saunders – May 17th there will be training on the system.
 - B. Ford – there is a tool kit from WelcomeTLC to use.
- N. McFall – ITA/CCMEP update – p 12/10/14.
 - 2nd quarter there was a delay of Federal / State reporting.
 - Doing well on Fed (WIOA) and Youth Fed performance.
 - There were 1313 enrollees – 38% summer only.
 - D. Morris – asked about age ranges

- N. McFall – 1st year – October 2017 was 16-24 year olds, but the 2nd year it changed to 14-21 in school youth and 16-24 out of school.
- D. Morris – asked how youths are found
- R. Rodriguez – said they find through friend referrals mostly, JFS or court system (most of these are in school youth).
- R. Rodriguez discussed strategies used – Enroll February and March for programs before they're placed in a job. Those that participate are anticipated to do ok. The first year in the program is a non-wage job, 2nd is \$10/hour and 3rd is \$11/hour with year 2 & 3 allowing for 1st choice in jobs.
- D. Morris asked how youth are engaged
- R. Rodriguez – there are 7 sites in the city offering tutoring, leadership, resume an application assistance.
- T. Saunders asked if they are paid for those programs?
- R. Rodriguez – No. There are incentives, but no pay
- D. Morris – how do you measure skill gain
- R. Rodriguez – grade cards or test scores
- N. Mc Fall – bring in May through July with June to get measured skill gain (MSG).
- D. Morris asked about 16-24 year old out of school getting their GED
- R. Rodriguez – yes opportunities year round, not just in the summer
- N. McFall – all out of school youth offered by Renhill, but only 10% took jobs because can get more through tax return than working.

Strategic Plan Goal 4

- M. Veh showed a video regarding Work Ready Lucas County to be posted to Work Ready and OMJ Lucas County websites.

T. Saunders - P. 16 of the packet includes a letter of recertification of the Workforce Development board.

M. Veh – State Update

- Pgs. 17 & 18 – Lucas County is in yellow. Not marked is Phase 2. A roster was sent April 2019 to ensure all categories were covered by the board. The last meeting it was decided to go forward with strategic plan.
- Phase 2 –
 - The state is more willing to take funds and abide by rules now for partners to be in the One Stop building. A stronger representation is needed with the right partners to make it fair & equitable. Currently Lucas County is compliant as there are extra partners.

Financial Report – D. Glaza

- Referred to the packet for pie chart and bar graph.
- The bar graph shows March with trailing invoices, but always carry over to next year. 2nd year funds will be used.
- Page 4 bar graph shows not much spent, but most comes from summer programs so this is normal.
- Discussed planning allocation chart for next year in which more money will be received. There was a \$1.3M bump for youth and adult mostly.
- Next meeting will discuss budget to spend.
- L. Daher – asked about why the rise in allocation?
- D. Glaza – the state determines this and Ohio got an increase from the Federal government

- M. Veh – it's based on poverty level statistics with a formula. The numbers just came out today so unsure why the increase.
- D. Glaza – more info to come

Other Business –

- M. Veh discussed page 22 regarding the Chamber Talent Alignment Strategy
 - May 14th is the talent summit to discuss.
 - Trying to get a preview before, but if enough to attend a 2nd table can be acquired.
 - A discussion on results and action plan will take place.
- M. Sutter gave a building update:
 - Moving forward on current building.
 - Monday 4/29 meeting to occur:
 - An architect has been secured
 - Looking at an 18-22 month timeline with no vacating the building during renovations.
 - Construction company still to be determined
 - The Board of Elections will be going and Owens will vacation at contract end by trying to find a solution.
 - There is estimated to be 350 employees and clients coming through
 - The current building allows for staying downtown on bus lines thus a better location for clients.
 - Will try to get architect to discuss more at July meeting
 - L. Daher mentioned meetings on the road? July and October should be ok at current building; 1st Qtr. 2020 might be ok also.
- A poll will be coming for July date. Time = AM.

▪ **Adjourned 4:34pm.**

Minutes recorded and submitted by Kristy Valleroy, Secretary/Treasurer.