



**LOCAL EMERGENCY PLANING COMMITTEE  
LUCAS COUNTY, OHIO**

**Regular Meeting Minutes  
November 29, 2018**

**CALL TO ORDER**

Tim O'Brien called the meeting to order at 12:18 p.m.

**APPROVAL OF MEETING MINUTES**

On motion by Matt Krause and seconded by Steve Spitler, the Committee approved the September 20, 2018 minutes as circulated.

**OLD BUSINESS**

Tim O'Brien had nothing to report

**EXECUTIVE COMMITTEE REPORTS**

**2019 Operating Contracts**

Mike Frey presented two (2) contracts for 2019 LEPC contractor services. The first contract covers; SERC operating grant, exercises, notices, compliances, filing reports and subcommittee support. The other contract covers; Tier II data management, hazard analysis plans and site visits. With no significant change in either contract, the Executive Committee recommends the LEPC approve both agreements. Discussion ensued

***Motion***

Motion made by Abby Buchhop and seconded by Mike Gerber to accept both LEPC contractor agreements for 2019 as presented. With all "ayes" and no "nays" motion is carried.

**Subcommittee Position Changes**

Tim O'Brien announced new appointments to sub-committee coordinator positions. Starting calendar year 2019, Abby Buchhop will be the new Exercise Committee coordinator. Aletha Reshan will be new Finance Committee coordinator

**SUBCOMMITTEE REPORTS**

**Grants Coordinator**

Mike Frey has nothing to report

**Finance Coordinator**

Abby Buchhop presented final report on 2018 LEPC budget report and proposed 2019 LEPC budget. With no changes, Tim O’Brien opened the floor for discussion.

**Motion**

Motion made by Matt Krause and seconded by Steve Spitler to approve the 2019 budget as presented. With all “ayes” and no “nays” motion is carried.

**Plan Review Coordinator**

Mike Frey announced that Chemical Emergency Response and Preparedness Plan would be sent to the Committee no less than 30-days before the January LEPC meeting. Kindly review and send comments to Mike Frey.

**Information Coordinator**

In Pat Moomey’s absence, Mike Frey reports the LEPC has received four (4) requests for information

**Emergency Coordinator**

Nothing to report

**Training Coordinator**

Contact Mike Frey to register for the annual Northwest Ohio HAZMAT conference on January 12, 2019

**Exercise Committee**

Reporting for Aletha Reshan, Mike Frey reports the LEPC has received letter of concurrence from Ohio EMA for the Functional EOC Exercise on October 2, 2018. Copies of letter were available for Committee review

**Compliance Committee**

In Tony Sloma’s absence, Mike Frey presented the Compliance Committee’s recommendation regarding Perstorp Polyols late 30-day report. Moreover, Mike reports that Hearthside Food Solutions late Tier II case is closed.

**Late 30-Day Report**

Company	Proposed Penalty	Motion	Seconded	LEPC Vote
Perstorp	\$262.50*	R. Shearn	G. Tillman	Motion Passed

\* Tony Sloma abstained from sub-committee discussion and recommendation

**LEPC Penalty Relief for Late Voluntary Reporting**

Tim O'Brien reports it is the recommendation of the Executive Committee to make no change to the existing compliance policy regarding penalty assessment.

#### **NEW BUSINESS**

##### **2019 LEPC Regular Meeting Schedule**

Revised schedule for 2019 regular meetings is second Thursdays of January, April, July and October

##### **Region 5 Regional Response Team (RRT) Interactive Mapping**

Jon Gulch announced that US EPA Region 5 interactive mapping program is now operational. Emergency response operations officials interested in using should see Jon Gulch for terms of consent and login information.

#### **ADJOURNMENT**

Tim O'Brien adjourned at the hour of 12:47 p.m.

#### **Next Meeting**

Thursday, January 10, 2019