



**LOCAL EMERGENCY PLANNING COMMITTEE
LUCAS COUNTY, OHIO**

**MEETING MINUTES
September 21, 2017**

CALL TO ORDER

Tim O'Brien called the meeting to order at 12:15 p.m.

APPROVAL OF MEETING MINUTES

On motion by Ralph Shearn, seconded by Mike Gerber, the Committee approved the minutes of the July 20, 2017 LEPC meeting minutes as amended.

ELECTION OF OFFICERS 2017-2019 TERM

Tony Sloma presented nominations and solicited motions for election of Officers for 2017-2019 term. All officer positions are uncontested

Office	Nomination	Motion	Seconded	LEPC Vote
Chairperson	Tim O'Brien	Althea Reshan	Steve Spitler	Motion Passed
Vice-Chair	Mike Froelich	Ralph Shearn	Steve Spitler	Motion Passed
Secretary	Greg Bonfiglio	Pat Moomey	Steve Spitler	Motion Passed

OLD BUSINESS

Tim O'Brien had nothing to report

SUBCOMMITTEE REPORTS

Executive Committee

Mike Frey informs the Committee that the LEPC has no legislative authority to act as cost recovery agent. Therefore, the LEPC will revoke Policy #1002 *"Lucas County Plan for Reimbursement of Costs Associated with Response to Hazardous Materials Emergencies"* Information will be available for review no later than 30-days before next LEPC meeting.

Finance Coordinator

LEPC 2017 Budget Report Abby provided a report of 2017 LEPC budget

LEPC 2018 Proposed Budget Abby presented the proposed 2018 budget. Final budget will be presented at the November LEPC meeting.

LEPC Audit Abby informs the Committee that an LEPC audit, January 1, 2013 - July 31, 2017 reveals full accountability of all transactions. Regularly scheduled audits will occur at end of each LEPC term.

Fund Transfer Abby requested a motion to re-appropriate \$11,100 from "Unencumbered" to "Training" to cover the cost for Region 1 HAZMAT team training. HMEP grant funds will reimburse LEPC for 80% of this additional training.

Motion

Motion made by Matt Krause, seconded by Tony Sloma, to re-appropriate \$11,100 from "Unencumbered" to "Training". With all "ayes" and no "nays", motion is carried.

HAZMAT Conference Funding Contributions from 16 Northwest Ohio County LEPCs support the annual Northwest Ohio HAZMAT Conference. Abby requests a motion for \$500 from Training to support this conference.

Motion

Motion made by Mike Froelich, seconded by Althea Reshan, to allocate the payment of \$500 to support Northwest Ohio HAZMAT Conference. With all "ayes" and no "nays" motion is carried.

Grants Coordinator

Mike Frey reports SERC approved a grant of \$50,432.00 to the Lucas County LEPC.

Plan Review Coordinator

Pursuant to ORC 3750.04 13(a) & (b) the LEPC shall, after internal review, "submit the plan to the commission not later than the seventeenth day of October for review and concurrence" Mike Frey solicited the committee for motion that plan meets the criteria for submission. Discussion ensued.

Motion

Motion made by Tony Sloma, seconded by Matt Krause, to accept a resolution that the LEPC has reviewed the Lucas County LEPC Hazard Materials Plan. With all "ayes" and no "nays" motion is carried

Information Coordinator

LEPC Contractor had six (6) requests for information.

Emergency Coordinator

No report

Training Coordinator

Due to extensive changes to reporting regulations, Mike Frey informs the Committee that SARA Title III (EPCRA) training will replace the annual LEPC Facility Workshop. Subject matter experts from Environmental Resource Center will conduct training on November 28, 2017 at the Lucas County Emergency Services Training Center.

Motion

Motion made by Tony Sloma, seconded by Mike Froelich, the Committee grants authorization to enter into contract with Environmental Resource Center for one 8-hour SARA Title III training program including course materials and certificates for up to 75 attendees in the amount of \$7,230.000 With all "ayes" and no "nays" motion is carried.

Additional outside training opportunities include:

- Ohio LEPC Conference, October 11, 2017 at State Fire Marshal Training Academy
- HAZWOPER refresher training hosted by City of Toledo, Division of Environmental Services on Thursday, October 19, 2017 at Owens Community College.

Exercise Committee

Aletha Reshan reminded the Committee of the LEPC tabletop exercise. Exercise will evaluate three functions: resource management, EMS and hospital operations.

Compliance Committee

Tony Sloma presented Local Emergency Planning Compliance Report SFY 2017 (handout) specifically noting Compliance Estimate (Section III Item C); estimated percentage of compliance (91.2%) and Local Enforcement Actions (Section E)

Late Tier II Tony Sloma reports on one (1) open late Tier II case. National Flight is 55 days late and has two (2) compliance infractions within the last four-years. Notice of violation letter was sent a second time.

Late Tier II Report

Company	Proposed Penalty	Motion	Seconded	LEPC Vote
National Flight	\$472	N/A	N/A	TBD

Late 30-Day Report Tony presented two (2) late 30-day report cases.

- With two-compliance case within last four years, BP Marine Terminal is eligible for 80% reduction in penalty.
- B&W Cartage is a late addition, Compliance Committee has no recommendation

Late 30-Day Spill Report

Company	Proposed Penalty	Motion	Seconded	LEPC Vote
BP Marine Terminal	\$825.00	T. Sloma	R. Shearn	Motion Passed*
B&W Cartage	\$2,400	T. Sloma	A. Reshan	Motion Passed*

* Abstentions; M. Gerber

NEW BUSINESS

Nothing to report

ADJOURNMENT

Tim O'Brien adjourned at the hour of 12:52 p.m.

**Next Meeting
November 16, 2017 12:15 p.m.**