



**LOCAL EMERGENCY PLANNING COMMITTEE
LUCAS COUNTY, OHIO**

**MEETING MINUTES
July 20, 2017**

CALL TO ORDER

Tim O'Brien called the meeting to order at 12:15 p.m.

APPROVAL OF MEETING MINUTES

On motion by Tony Sloma, seconded by Pat Moomey, the Committee approved the minutes of the September 15, 2017 LEPC meeting minutes as circulated.

OLD BUSINESS

Nothing to report

SUBCOMMITTEE REPORTS

Executive Committee

Tony Sloma presented nominations of officers for 2017-2019 term: Chair; Tim O'Brien, Vice-Chair; Mike Froelich and Secretary; Greg Bonfiglio. Vote will take place at the September LEPC Meeting.

Finance Coordinator

Abby Curtis presented the 2017 year-to-date budget report. Abby notes a transfer of \$200.00 from Advertising & Printing to Contract Services to cover an additional facility site visit

Grants Coordinator

Mike Frey updated the Committee on two grants:

SERC Mike Frey reviewed the State Emergency Response Commission (SERC) Grant Financial Status report

HMEP Grant A portion of the Hazardous Materials Emergency Preparedness (HMEP) Grant will cover the 20% local match for Toledo Fire and Rescue for HAZMAT training

Plan Review Coordinator

Pursuant to 30-day review period requirement, Mike Frey informs the committee that members will be receiving the LEPC Plan in August. Resolution requesting formal review will occur at the September LEPC meeting and submitted to the State before the October 17, 2017 deadline.

Information Coordinator

Pat Moomey reports that nine (9) requests for information.

Emergency Coordinator

Michelle Hughes-Tucker had nothing to report

Training Coordinator

Michelle Hughes-Tucker reports the Training Committee will meet in August to discuss the annual LPEC facility workshop.

Exercise Committee

Aletha Reshan announced the LEPC tabletop exercise is scheduled for October 17, 2017, 8:00 to noon at Lucas County EMS Training Center--2127 Jefferson Ave. Toledo, Ohio. Participating will be Canberra Corporation, Sylvania Fire, and Toledo Fire and Rescue. All LEPC members are welcome to attend.

Compliance Committee

Tony Sloma updated the Committee. Five (5) compliance cases have been closed since the May 18th LEPC meeting.

Tier II Chemical Inventory and Late 30-Day Reports Tony Sloma provided the recommendations of the Compliance Committee for late reporting.

Late Tier II Report

Company	Proposed Penalty	Motion	Seconded	LEPC Vote
Hammill Manufacturing	\$640.00	T. Sloma	A. Reshan	Motion Passed
Honeybaked Ham Co	\$368.00	T. Sloma	R. Shearn	Motion Passed
National Flight	\$472.00	T. Sloma	A. Reshan	Motion Passed

Late 30-Day Report

Company	Proposed Penalty	Motion	Seconded	LEPC Vote
BP Marine Terminal	\$4,125 Initial Penalty Letter	T. Sloma	M. Krause	Motion Passed#
Get Er Dug	Waived	T. Sloma	M. Krause	Motion Passed*

Abstention; M Gerber
*Abstention; M Gerber

Tier II Letter

Due to importance, impact, and complexity of revisions to the Tier II Emergency and Hazardous Chemical Inventory Form for 2018, facilities will receive an informational letter via mail August 2017

NEW BUSINESS

CITGO announced Worse Case Spill Drill on Wednesday, September 13, 2017 starting at 10:00 at the terminal. Participating agencies include, Environmental Protection Agency (EPA,) Oregon Police and Oregon Fire Departments.

ADJOURNMENT

Tim O'Brien adjourned at the hour of 12:40 p.m.

**Next Meeting
September 21, 2017 12:15 p.m.**