



# ANITA LOPEZ LUCAS COUNTY AUDITOR

One Government Center, Suite 600  
Toledo, OH 43604-2255  
www.co.lucas.oh.us/Auditor

E-mail: alopez@co.lucas.oh.us  
Phone: (419) 213-4406  
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## MEMORANDUM

TO: All Data Processing Board Members  
FROM: Anita Lopez, Secretary of Board  
DATE: November 1, 2016  
SUBJECT: Data Processing Board Meeting

The Lucas County Data Processing Board Meeting will be held on **Thursday, November 3, 2016 at 11:00 a.m. in the Commissioners' Conference Room A, Suite 800 of Government Center.**

Previous minutes, agendas and requests can be viewed online at  
<http://www.co.lucas.oh.us/index.aspx?nid=2253>.

### Agenda:

1. Approval of Minutes
2. Requests
  - A. Engineer – PC
  - B. Prosecutor – Clever Board
3. Old Business
  - A. Case Management System Update
  - B. County Email Update
  - C. County Web Site Update
4. New Business

**LUCAS COUNTY DATA PROCESSING BOARD  
MEETING MINUTES**

Thursday, October 6, 2016

**Voting Members Present:**

Jason Gears, Auditor Rep  
Eric Zatzko, Common Pleas Court Rep.  
Julie East, Recorder Rep.  
Lila Shousher, Treasurer Rep.  
Steven Spitler, Commissioner Rep.  
Adam Hansen, Clerk of Courts Rep.  
Sharon Raburn, DRC Court Rep

**Attendees:**

Ron Heinold, LCIS  
Jeremy Burnat, LCIS  
Jason Hill, Court of Appeals

**Recording Secretary:**

Karen Schnitkey

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- Jason Gears called the meeting to order.
- Motion to approve the minutes of the September 1, 2016 minutes made by Ms. Shousher, seconded by Ms. East; motion carried.

**Purchasing Requests**

Court of Appeals

Mr. Hill presented a request to upgrade the courts network infrastructure with the replacement of two network switches and to install wireless internet throughout the courthouse at One Constitution Avenue. Cost is \$16,672.03 and funds are available in the Court of Appeals budget equipment fund 1010-5115-530100. Motion to approve the request made by Ms. Rayburn, seconded by Mr. Zatzko; motion carried.

**Old Business**

Case Management System

Mr. Zatzko reported that they worked on requirements gathering and met with Courtview staff. The Governance Board met in September to review the revised project plan and it's expected to be approved soon.

County Email

Mr. Gears reported that they are planning Groupwise upgrades, these are on hold pending the election. They're also planning to schedule the Dell DPAC analysis for the supporting hardware.

County Web Site

Ms. Schnitkey reported that the web site group met in September and reviewed various options for new functions and designs for the county web site. Information was submitted to CivicPlus who will begin the redesign process. After we receive the preliminary designs the group will review and make any adjustments as needed. We reached out to area organizations and received updated photos and information that can be used for the new design. Mr. Zatzko asked if we have a list of issues that were brought up about the current web site so that we can make sure they've been addressed. The general

request was to update the site due to it being outdated. Representatives from all DP Board members are invited to every web meeting to provide input.

**New Business**

There was no new business.

Mr. Hansen made a motion to enter Executive Session for the purpose of discussing LCIS staffing, seconded by Mr. Zatko. Roll was called as follows: Mr. Gears – Yea, Ms. Raburn – Yea, Mr. Zatko – Yea, Ms. East – Yea, Mr. Spitler – Yea, Ms. Shousher – Yea, Mr. Hansen – Yea.

Mr. Zatko made a motion to exit Executive Session, seconded by Mr. Spitler; motion carried.

Mr. Spitler made a motion to hire Bruce Stykemain as Operations Systems Analyst with a salary of \$42,640, seconded by Ms. Shousher; motion carried.

Mr. Zatko made a motion to hire Kevin King as Network Technician with a salary of \$43,680, seconded by Ms. Raburn; motion carried

Mr. Spitler made a motion to adjourn, seconded by Mr. Hansen; motion approved.

  
\_\_\_\_\_  
Anita Lopez, Secretary of the Board

  
\_\_\_\_\_  
Jason Gears, Director, LCIS

KAS

*Office of the County Engineer*

One Government Center — Suite 870  
Toledo, Ohio 43604-2258

Phone: 419-213-4540

FAX: 419-213-4598



*Keith G. Earley, P.E., P.S.*  
County Engineer

**Date: October 25, 2016**

**Lucas County Automated Data Processing Board  
Ms. Anita Lopez, Secretary  
One Government Center, Suite 600  
Toledo, Ohio 43604**

**INTEROFFICE MAIL**

**Dear Ms. Lopez:**

**Our office is requesting authorization to purchase the following items for the purpose of installing a security camera system at the Lucas County Engineer's complex:**

- **One (1) Dell Precision Workstation – see attached for specs and pricing**

**The funding account for this purchase is:**

**2040-2920-530100**

**The total estimated cost for the above items is \$2,145.00. Funds for this equipment are included in our current budget. If you have any questions, or need additional information, please advise.**

**Very truly yours,**

A handwritten signature in blue ink that reads 'Mark Drennen'.

**Mark Drennen  
Administrative Deputy**

**BSM;bm  
Enclosures**



# Quote 3000001272210.1

## LUCAS COUNTY INFORMATION SERVI

### Salesperson

**Salesperson Name**  
Shannon McKinney

**Salesperson Email**  
Shannon\_McKinney@Dell.com

**Salesperson Phone**  
1 (800) 456-3355

**Salesperson Extension**  
5139119

### Quote Details

**Quote Date**  
10/19/2016

**Quote Validity**  
11/18/2016

**Solution ID**  
-

### Billing Details

**Company Name**  
LUCAS COUNTY INFORMATION SERVI

**Customer Number**  
35848891

**Phone Number**  
1 (419) 2134519

**Address**  
1 GOVERNMENT CTR  
TOLEDO  
OH  
43604-2209  
US

## Price Summary

Description	Quantity	Unit Price	Subtotal Price
Precisions Workstations T7910	1	\$2,145.00	\$2,145.00
Subtotal:			\$2,145.00
Taxable Amount:			\$0.00
Non-Taxable Amount:			\$2,145.00
Taxes			\$0.00
Shipping:			\$0.00
Environmental Fees:			\$0.00
<b>Total</b>			<b>\$2,145.00</b>

Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

Dear Customer,

Please review the quote for product and information accuracy.  
If you find errors or desire changes, please contact me as soon as possible.

Regards,  
Shannon McKinney

Order this quote easily online through your [Premier page](#), or if you do not have Premier, using [Quote to Order](#)

## Product Details by Shipment

### Shipping Group 1

Shipping Contact:	JEREMY BURNAT	Subtotal:	\$2,145.00
Shipping Phone No:	1 (419) 2134025	Taxes	\$0.00
Shipping via:	Standard Ground	Shipping:	\$0.00
Shipping Address:	1 GOVERNMENT CTR	Environmental Fees:	\$0.00
	STE 400	Total	\$2,145.00
	TOLEDO		
	OH 43604-2290		
	US		

Description	Quantity	Unit Price	Subtotal Price
<b>Precisions Workstations T7910</b>	1	\$2,145.00	\$2,145.00

Estimated Delivery Date: 11/03/2016  
Contract Code: 22AAL  
Customer Agreement No: STS033-534109

210-ACQO	Dell Precision Tower 7910 XCTO Base	1	-	-
338-BJMJ	Intel Xeon Processor E5-2603 v4 (6C, 1.7GHz, 1866MHz, 15MB, 85W)	1	-	-
619-AIKN	Windows 7 Pro English, French, Spanish 64bit (Includes Windows 10 Pro License)	1	-	-
658-BCSB	Microsoft (R)Office 30 Day Trial	1	-	-
401-AADF	No Additional Hard Drive	1	-	-
421-9982	Thank you for buying Dell	1	-	-
422-0008	Dell Data Protection System Tools Digital Delivery/DT	1	-	-
422-0052	SW,MY-DELL,CRRS	1	-	-
444-BBBG	BIOS match checked back to factory	1	-	-
444-BBBS	BIOS binary check enabled and verified	1	-	-
640-BBDH	Adobe Reader 11	1	-	-
640-BBES	Dell Precision Optimizer	1	-	-

640-BBEW	Dell Data Protection Protected Workspace	1	-	-
640-BBHR	Visit <a href="http://www.dell.com/encryption">www.dell.com/encryption</a>	1	-	-
640-BBHS	Not Selected in this Configuration	1	-	-
658-BBIH	Dell Applications for Windows 7	1	-	-
490-BCYT	Nvidia NVS 310, 1GB, 2 DP (1 DP to SL-DVI adapter)	1	-	-
387-BBBE	No Energy Star	1	-	-
321-BCEO	Dell Precision T7910 1300W Chassis v2, BW	1	-	-
370-ACRC	16GB (4x4GB) 2400MHz DDR4 RDIMM ECC	1	-	-
634-BENZ	No DDP   ESS Software	1	-	-
954-3465	No DDPE Encryption Software	1	-	-
403-BBHC	MegaRAID SAS 9341-8i 12Gb/s PCIe SATA/SAS controller - SW RAID 0, 1,5,10	1	-	-
449-BBGX	C4 SATA/SSD 2.5 Inch BOOT, plus 1-3x 3.5 Inch Hard Drives	1	-	-
780-BBCM	RAID 5	1	-	-
400-AJWJ	2.5" 512GB SATA Class 20 Solid State Drive	1	-	-
401-AAMJ	4TB 3.5inch Serial ATA (5.400 Rpm) Hard Drive	1	-	-
401-AAMJ	4TB 3.5inch Serial ATA (5.400 Rpm) Hard Drive	1	-	-
401-AAMJ	4TB 3.5inch Serial ATA (5.400 Rpm) Hard Drive	1	-	-
411-XXYB	Boot drive or storage volume is greater than 2TB (select when 3TB/4TB HDD is ordered)	1	-	-
412-AADO	Single Processor Heatsink for T7910	1	-	-
401-AADF	No Additional Hard Drive	1	-	-
401-AADF	No Additional Hard Drive	1	-	-
401-AADF	No Additional Hard Drive	1	-	-
525-0057	Kace K1000 Express	1	-	-
429-AAQE	8x DVD ROM Slimline	1	-	-
429-AABU	PowerDVD Software not included	1	-	-
510-BBBW	Sound Card Not Included	1	-	-
520-AADM	Internal Speaker	1	-	-
385-BBBL	No Media Card Reader	1	-	-
555-BBJO	No Additional Network Card Selected (Integrated NIC included)	1	-	-
817-BBBC	Not Selected in this Configuration	1	-	-
386-BBBE	No Dell Tera2 Remote Access host card for the Wyse P25 Zero Client	1	-	-
631-AAKY	No Out-of-Band Systems Management	1	-	-
650-AAAJ	No Anti-Virus Software	1	-	-
580-AADG	US English (QWERTY) Dell KB212-B QuietKey USB Keyboard Black	1	-	-
570-AACW	Dell MS111 USB Optical Mouse	1	-	-
461-AABV	No Accessories	1	-	-
520-AABF	No External Speaker	1	-	-
620-AALW	OS-Windows Media Not Included	1	-	-
637-AAAM	No Dell Backup and Recovery software	1	-	-
430-XXYU	Resource DVD not Included	1	-	-
340-ABKW	No Quick Reference Guide	1	-	-
470-AATC	US Power Cord	1	-	-
461-AAAB	Chassis Intrusion Switch	1	-	-
817-BBBB	No FGA	1	-	-
389-BDCE	No UPC Label	1	-	-
328-BBWN	MOD,LBL,REG,T7910,WW	1	-	-
389-BFJT	MOD,LBL,REG,T7910,DAO	1	-	-
389-BBRO	Intel Xeon Label	1	-	-
328-BBET	Shipping Material for System	1	-	-

340-AEYP	SHIP,PWS,LNK,NO,NO,AMF	1	-	-
329-BBJL	TPM Enabled	1	-	-
332-1286	US Order	1	-	-
340-AGIK	Safety/Environment and Regulatory Guide (English/French/Dutch)	1	-	-
575-BBCH	No Stand included	1	-	-
997-5852	Dell Limited Hardware Warranty Plus Service	1	-	-
997-5854	Onsite/In-Home Service After Remote Diagnosis 3 Years	1	-	-
973-2426	Declined Remote Consulting Service	1	-	-

## Important Notes

### Terms of Sale

This quote is valid for 30 days unless otherwise stated. Unless you have a separate written agreement with Dell that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request:

If this purchase is for your internal use only: Dell's Commercial Terms of Sale (<http://www.dell.com/CTS>), which incorporate Dell's U.S. Return Policy ([www.dell.com/returnpolicy](http://www.dell.com/returnpolicy)) and Warranty ([www.dell.com/warrantyterms](http://www.dell.com/warrantyterms)).

If this purchase is intended for resale: Dell's Reseller Terms of Sale ([www.dell.com/resellerterms](http://www.dell.com/resellerterms)).

If this purchase includes services: in addition to the foregoing applicable terms, Dell's service contracts and related service terms ([www.dell.com/servicecontracts/global](http://www.dell.com/servicecontracts/global)).

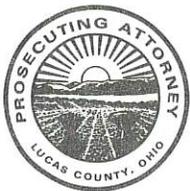
If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - A Version ([www.dell.com/AEULA](http://www.dell.com/AEULA)) and use of the Dell-branded system software is subject to the Dell End User License Agreement - S Version ([www.dell.com/SEULA](http://www.dell.com/SEULA)).

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

### Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: **Dell Marketing L.P.** Note: All tax quoted above is an estimate; final taxes will be listed on the invoice. If you have any questions regarding tax please send an e-mail to [Tax\\_Department@dell.com](mailto:Tax_Department@dell.com).

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.



# JULIA R. BATES

LUCAS COUNTY PROSECUTING ATTORNEY

LUCAS COUNTY COURTHOUSE, 700 ADAMS STREET, SUITE 250, TOLEDO, OHIO 43604-5659

TELEPHONE (419) 213-4700 / FACSIMILE (419) 213-4595

October 21, 2016

Ms. Anita Lopez  
Lucas County Data Processing  
One Government Center  
Toledo OH 43604

Attention: Jeremy Burnat

FAX: 213-4024

Dear Jeremy:

The Prosecutor's Office would like to purchase the following:

2) Clevertouch 65" (2)

See attached quote. These will be used in our Grand Jury room and at our Civil Division. The Smart Board currently in our Grand Jury room will be taken to our Juvenile Office.

Please add to the agenda for November 3, 2016 meeting. They will be paid for out of either the Lucas County Prosecutor's Office Law Enforcement Trust Fund or the Furtherance of Justice Fund.

Will you please approve this purchase.

Sincerely,

Robert A. Miller  
Chief, Special Units Division

RAM/gmp  
Attachment(s)



# Quote

Serving the States of: IL | IN | IA | KY | MI | MN | OH | WI  
 Remit To: 3300 University Avenue SE, Minneapolis, MN 55414-3326  
 (612) 331-5500 | (800) 933-7337 | Fax (612) 331-3424  
 www.tierneybrothers.com

Quote #	Date
84512	10/20/2016

**Bill To**

Lucas County Common Pleas Court  
 700 Adams  
 Toledo OH 43604

**Ship To**

Lucas County Common Pleas Court  
 700 Adams  
 Toledo OH 43604

\_\_\_ Initial if correct or revise accordingly

\_\_\_ Initial if correct or revise accordingly

Expires	Sales Rep	Contract	Memo
1/18/2017	418 Katie Frontino		

Qty	Item	Description	Price	Ext. Price
2	CTPro-65	65" Clevertouch Pro LED 4K with integrated Android OS, 10 point touch, 16GB flash memory and 2 GB RAM, 4.4 kitkat Android quad core. 4 x HDMI, 3 x VGA, RS232, RJ45, speakers. Email out funtion. Intergrated apps inclduing LynxPro. Montage and LynxPro meeting software included. 2 x Clevershare included - 3 year WARRANTY	4,499.00	8,998.00
2	LSA1U	LSA1U Large Static No Height adjust Mount	121.00	242.00
1	Lift Gate Surcharge	Lift Gate Service Charge - Decline if delivery location has loading dock and a lift gate is not needed.	150.00	150.00

To accept this quotation, sign here : \_\_\_\_\_

<b>Subtotal</b>	9,390.00
<b>Shipping Cost (Best Way)</b>	250.00
<b>Total</b>	\$9,640.00

Terms: For accounts where credit has been establish, terms are net 30 days. Payment options are EFT or check. Please submit purchase order with signed quotation. If credit terms are not established, please contact your Tierney Representative.

Please reference this quote number on your purchase order

The information contained within this proposal is supplied to you on a confidential basis and is not for disclosure to any organization without written consent of Tierney Brothers, Inc.

This document is subject to the terms and conditions found here: [www.tierneybrothers.com/SOTC](http://www.tierneybrothers.com/SOTC)

Please inspect product upon delivery. All claims for defective merchandise or errors in shipping must be made within five days after receipt of goods. Clients using their own carriers will be responsible for filing their own freight claims if product is damaged in transit. Returns require an authorization number and must be made within 30 days. Custom orders and "Consumables", such as projector lamps, may not be returned. Returns are subject to restocking fees with the exception of out of box failures and replacements under warranty. Restocking fees varying depending on the

**From:** Karen Schnitkey  
**To:** Gina Patro; Jeremy Burnat  
**Date:** 10/21/2016 7:40 AM  
**Subject:** Re: Clever Boards

Gina,

The next DP Board meeting is scheduled for November 3rd at 11:00 AM. Please send me the quote and request letter by Friday, October 28th.

Thanks,

***Karen Schnitkey***

Office Manager  
Web Site & Help Desk Administrator

**Lucas County Information Services**

One Government Center  
Suite 400  
Toledo, Ohio 43604  
kschnitkey@co.lucas.oh.us

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>>> Jeremy Burnat 10/20/2016 4:13 PM >>>  
Hello Gina,

We are unable to administratively approve this. This will need to go to the DP Board. I have CC Karen to help you with the process.

If you have any questions please let us know.

Thanks!

**Jeremy Burnat**

Network Administrator / Team Lead

**Lucas County Information Services**

One Government Center  
Suite 400  
Toledo, Ohio 43604  
jburnat@co.lucas.oh.us  
419-213-4037 Helpdesk/Work Orders  
419-213-4024 Fax

>>> Gina Patro 10/20/2016 3:39 PM >>>

Jeremy

I would like to order to move clever boards. One is to be used in our grand jury room and one at civil. The smart board in our grand jury room will be moved to our juvenile office. We will pay for this out of our LETF account. Will you please approve. Thank you.

Gina Patro (Veronica)  
Office Manager  
Lucas County Prosecutor's Office  
700 Adams Street  
Toledo OH 43604  
(419) 213-4848