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### Lucas County Information Services Checklist for Hardware/Software/Services

Department:

Requestor:

Funding Account & Description:

Req. Date:

Vendor:

**Type of Request (check all that apply):**

Hdw     SW     Services/New

Purchase     Lease     Subscription

Services/Support Renewal  
Original Purchase Date

State Term Contract ID

Description or Nature of Request and for whom this is intended:

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
Microsoft Office Pro Plus	12010925		1	\$ 329.18		\$ 329.18
Adobe Acrobat Standard DC 2015	12010925		1	\$ 229.00	\$ 0.00	\$ 229.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 558.18

**Business Reason or Justification:**

Microsoft Office and Adobe Acrobat For new supervisor at Facilities

Lucas County Information Services  
Checklist for Hardware/Software/Services  
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Planned Location:  If Other please specify:

Network Connection Required?  Yes  No  N/A

LCIS installation assistance needed?  Yes  No Date:

LCIS on-going support required?  Yes  No  N/A

ITB or RFP completed?  Yes  No  N/A

LCIS Management review completed?  Yes  No  Exclusion

DP Board Approved?  Yes  No  Exclusion

Date of Approval:

Comments:

Prepared by Karen Schnitkey *KS 8/11/16*

Reviewed by Jeremy Burnat *JB 8/11/16*

Approved by Jason Gears *[Signature]*

Hi Karen,

Please see below for your requested quote. Let me know if you have any questions!

Thanks,  
Jen



**Pricing Proposal**

Quotation #:	12010925
Description:	Microsoft & Adobe
Created On:	Aug-08-2016
Valid Until:	Aug-31-2016

**LUCAS COUNTY INFORMATION SRVCS**

**Inside Account Manager**

**Karen Schnitkey**

Phone: (419) 213-4025

Fax:

Email: kschnitkey@co.lucas.oh.us

**Jennifer Moll**

290 Davidson Ave

Somerset, NJ 08873

Phone: 732-652-6677

Fax:

Email: Jennifer\_Moll@shi.com

All Prices are in US Dollar(USD)

Product	Qty	Your Price	Total
1 Microsoft Office Professional Plus 2016 - License - 1 PC - Select Plus - Win - Single Language Microsoft - Part#: 79P-05582	1	\$329.18	\$329.18
2 Adobe Acrobat Standard DC 2015 - License - 1 user - GOV - CLP - level 1 ( 8000-299999 ) - Win - Universal English Adobe - Part#: 65258474AC01A00	1	\$229.00	\$229.00
		<b>Total</b>	<b>\$558.18</b>

**Additional Comments**

Ohio Microsoft - 0a1108

Interested in purchasing and iPad for a great price? Request a quote from us today!

**Retrieve your quote:**

<https://www.shi.com/Quotes/Quoteinfo.aspx>

The Products offered under this proposal are subject to the SHI Return Policy, unless there is an existing agreement between SHI and the Customer.