



Submit by Email

Print Form

Lucas County Information Services Checklist for Hardware/Software/Services

Department: Sheriff's Office

Requestor: Kevin Helmski

Funding Account & Description: 1010-1660-530100 General Fund Equipment

Req. Date: April 27, 2015

Vendor: CDWG

Type of Request (check all that apply):

HW SW Services/New

Purchase Lease Subscription

State Term Contract ID MARKET

Services/Support Renewal Original Purchase Date

Description or Nature of Request and for whom this is intended: Sheriff's Office is requesting to purchase a HP LJ PRO MFP M225DN. The printer will be installed at Substation 31 (911 Annex Building).

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
3470720 HP LASERJET PRO MFP M225DN	GCWG262		1	\$ 221.08	\$ 0.00	\$ 221.08
FREIGHT	GCWG262		1	\$ 13.89	\$ 0.00	\$ 13.89
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 234.97

**Lucas County Information Services
Checklist for Hardware/Software/Services
Page 2**

Planned Location: Desktop

If Other please specify: _____

Network Connection Required? Yes No N/A

LCIS installation assistance needed? Yes No **Date:** _____

LCIS on-going support required? Yes No N/A

ITB or RFP completed? Yes No N/A

LCIS Management review completed? Yes No _____ **Exclusion**

DP Board Approved? Yes No Standard multi-function periphe _____ **Exclusion**

DP Board Date of Approval: _____

Business Reason or Justification:
A MFP is required at the substation.

Comments:
Reviewed and prepared by Jeremy Burnat.
Reviewed and approved by George Webb.

LCIS Approver Name _____

LCIS Approver Signature *G. Webb*

Date 4/27/2015



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

GCWG262

9763238

4/24/2015

BILL TO:
KEVIN HELMINSKI
1622 SPIELBUSCH AVE

SHIP TO:
LUCAS COUNTY SHERIFF'S OFFICE
Attention To: KEVIN HELMINSKI
1622 SPIELBUSCH AVE

Accounts Payable
TOLEDO , OH 43604

TOLEDO , OH 43604
Contact: KEVIN
HELMINSKI 419.213.4823

Customer Phone #419.213.4823

Customer P.O. # M225DN QUOTE

ACCOUNT MANAGER

SEAN BERGQUIST 877.325.3701

SHIPPING METHOD

FEDEX Ground

TERMS

Request Terms

EXEMPTION CERTIFICATE

GOVT-EXEMPT

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	3470720	HP LASERJET PRO MFP M225DN Mfg#: CF484A#BGJ Contract: MARKET	221.08	221.08
SUBTOTAL				221.08
FREIGHT				13.89
TAX				0.00

US Currency

TOTAL 234.97

CDW Government
230 North Milwaukee Ave.
Vernon Hills, IL 60061

Fax: 312.705.8283

Please remit payment to:
CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager.



SHERIFF JOHN THARP

LUCAS COUNTY

1622 Spielbusch Avenue • Toledo, OH 43604-5330

Courthouse Office: 419-213-4784
Records/Dispatcher: 419-213-4941
Corrections Center: 419-213-4924

April 24, 2015

Emergency : 9-1-1
Fax: 419-255-3096

Jeremy Burnat
Lucas County Information Services
One Government Center, Suite 600
Toledo, OH 43604

Subject: Purchase of Printer

Dear Mr. Burnat:

The Lucas County Sheriff's Office intends to purchase one (1) HP LaserJet Pro MFP M225dn.

This unit will replace the current multi-function printer in our Sergeants Office in our Substation 31 located at 129 21st Street (aka 911 Annex building - this is a county-networked location), which has reached the end of its useful life.

We will be utilizing funding from our 1010-1660-530100 General Fund Equipment Account for this printer. A quote from CDWG is attached.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Helminski".

Kevin Helminski
Director of Finance & Operations
Lucas County Sheriff's Office