



Submit by Email

Print Form

Lucas County Information Services Checklist for Hardware/Software/Services

Department: Sheriff's Office

Requestor: Kevin Helminski

Funding Account & Description: See comments.

Req. Date: March 18, 2015

Vendor: Perry Pro Tech

Type of Request (check all that apply):

HW SW Services/New

Purchase Lease Subscription

State Term Contract ID

Services/Support Renewal Original Purchase Date

Description or Nature of Request and for whom this is intended: Sheriff's Office is requesting to purchase 3 Kyocera FS-2535 MFP, 1 Konica bizhub 4050, and 1 Konica Minolta Bizhub 284e. Kyocera FS-2535 units will be installed at 5th Floor Video Visitation Section, LCSO Personal Office & Jerusalem Township Substation. Konica Bizhub 4050 will be installed on the 4th Floor Corrections. Konica Bizhub 284e will be installed in the Records Section.

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
Kyocera FS-2535 MFP	B/16/15		1	\$ 1,000.00	\$ 0.00	\$ 1,000.00
Konica Minolta bizhub 4050	B/16/15		1	\$ 1,440.00	\$ 0.00	\$ 1,440.00
Kyocera FS-2535 MFP	B/16/15		1	\$ 1,000.00	\$ 0.00	\$ 1,000.00
Konica Minolta Bizhub 284e Printer/Copier/Scanner/Fax	B/16/15		1	\$ 3,763.61	\$ 0.00	\$ 3,763.61
Kyocera FS-2535 MFP	B/16/15		1	\$ 1,000.00	\$ 0.00	\$ 1,000.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 8,203.61

**Lucas County Information Services
Checklist for Hardware/Software/Services
Page 2**

Planned Location: **If Other please specify:**

Network Connection Required? Yes No N/A

LCIS installation assistance needed? Yes No **Date:**

LCIS on-going support required? Yes No N/A

ITB or RFP completed? Yes No N/A

LCIS Management review completed? Yes No **Exclusion**

DP Board Approved? Yes No **Exclusion**

DP Board Date of Approval:

Business Reason or Justification:

All units will be replacing current units that are becoming increasingly inefficient and costly to repair.

Comments:

Account Info:
 1010-1650-530100 : FS-23535 MFP - Jerusalem Township Substation, Konica Minolta Bizhub 284e - Records Section
 1010-1660-530100 : Kyocera FS-2535 MFP - LCSO Personal Office
 1010-1670-530100 : Konica Minolta Bizhub 4050 - 4th Floor Corrections, Kyocera FS-2535-MFP - 5th Floor Video Visitation Section
 Reviewed and prepared by Jeremy Burnat.
 Reviewed and approved by George Webb.

**LCIS
Approver
Name**

**LCIS
Approver
Signature**

G. Webb

Date

3/20/2015



SHERIFF JOHN THARP

LUCAS COUNTY

1622 Spielbusch Avenue • Toledo, OH 43604-5330

Courthouse Office: 419-213-4784
Records/Dispatcher: 419-213-4941
Corrections Center: 419-213-4924

March 17, 2016

Emergency : 9-1-1
Fax: 419-255-3096

Jeremy Burnat
Lucas County Information Services
One Government Center, Suite 600
Toledo, OH 43604

Subject: Purchase of Various Copiers

Dear Mr. Butler:

The Lucas County Sheriff's Office is requesting the purchase of a number of Copier/Printer Units:

Kyocera FS-2535-MFP – 5th Floor Video Visitation Section - \$1,000.00
Konica Minolta Bizhub 4050 - 4th Floor Corrections - \$1,440.00
Kyocera FS-2535 MFP – LCSO Personnel Office - \$1,000.00
Konica Minolta Bizhub 284e – Records Section - \$3,763.61
Kyocera FS-2535-MFP – Jerusalem Township Substation - \$1,000.00
Total Cost \$8,203.61

All of these units will REPLACE current units that are becoming increasingly inefficient and costly to repair.

Funds will be utilized from the Sheriffs General Fund Equipment accounts, 1010-1660-530100, 1010-1650-530100, and 1010-1670-530100. Quote for these units are attached.

Sincerely,

Kevin Helminski
Director of Finance & Operations
Lucas County Sheriff's Office

PERRY proTECH

545 West Market Street
Lima, Ohio 45802-0809
www.perryprotech.com

Phone: (419) 228-1360
Email: perry@perryprotech.com

Ft. Wayne, Indiana
Toledo, Ohio
Mansfield, Ohio
Findlay, Ohio

Phone: (260) 483-6064
Phone: (419) 475-9030
Phone: (419) 529-8006
Phone: (419) 423-3737

INVOICE # _____

Customer: Special High Medium Low
Equipment:

SHIP TO 113818 BILL TO

Name: Lucas Co Sheriff's Dept. Contact: Kevin Helminski
Address: 1622 Spielbush Ave Dept:
City: Toledo Phone: (419) 213-4908
State: OH Fax:
Zip: 43604 County: Lucas

Name: State:
Address: Zip Code:
City: Phone:

New Customer SIC Code _____
 Tax exempt Tax ID # _____

Credit memo PO# equipment Install _____

Delivery: Returns:
 Equipment sale Equipment
 National account National account

Trial Trial
 Service loaner Service loaner
 Rental/CPC Rental

Quantity	Location	Description / Serial # /	Unit Price	Total
1	5 th Flr Video Visit	Kyocera FS-2535 MFP		\$1,000.00
		Maintenance Cost/Page- \$0.02		
1	4 th Floor	Konica Minolta bizhub 4050		\$1,440.00
		Maintenance Cost/Page- \$0.011		
			Sub Total	\$2,440.00
			Tax	Exempt
			Total	\$2,440.00
Comments:				

Sales are considered final upon the approval of the PERRY proTECH corporate office. Title to this merchandise remains in vendor name until completely paid for. Terms: net cash 30 days-no discount. 2% per month finance charge on overdue accounts. No returns without advance authorization.
THIS IS A NONCANCELABLE/NONREFUNDABLE/IRREVOCABLE AGREEMENT. THIS AGREEMENT CANNOT BE CANCELED, ASSIGNED, OR TERMINATED

MAINTENANCE AGREEMENT

Business Hours: _____ G.M.A. Bill To: _____ TERM: Monthly
T.U.F. coverage, excludes paper and staples All parts excluding drums, photoreceptors and consumables

Maintenance Base				Click Overages				
Type	PGM Type	Product #	Base Charge	Click Allowance	Product #	Rate	Meter	Start Date
B&W								
Color								
Scan								
Other								
Comments								

Customer declines benefits of maintenance programs _____ (initial) New contract Renewal
The additional terms and conditions on the reverse side hereof are incorporated in and made part of this agreement. No change, alteration or amendment of the terms or conditions of this agreement are authorized or effective unless they have been agreed to in writing by an officer of PERRY proTECH.

Customer Acceptance Date 3/16/15 PERRY proTECH Representative Kevin Middleton
Sales Managers Approval _____ Corporate Approval _____ Rep# 11SAAG

