

**LUCAS COUNTY DATA PROCESSING BOARD
MEETING MINUTES**

Thursday, April 2, 2015

Voting Members Present:

Jason Gears, Auditor Rep.
Eric Zatzko, Common Pleas Court Rep.
Sharon Raburn, Domestic Relations Court Rep.
Julie East, Recorder Rep.
Lila Shousher, Treasurer Rep.
Adam Hansen, Clerk of Courts Rep.
LaVera Scott, Board of Elections
Gina Kaczala, Board of Elections
Steve Spitler, Commissioner Rep.

Attendees:

Jim Molnar, Auditor Real Estate
Chris Felder, Recorder
Ron Heinold, LCIS
George Webb, LCIS

Recording Secretary:

Karen Schnitkey

- Jason Gears called the meeting to order.
- Motion to approve the minutes of the March 5, 2015 meeting made by Ms. Shousher, seconded by Ms. Scott; motion carried.

Purchasing Requests –

Board of Elections

Ms. Scott presented a request to purchase a Dell PowerEdge 2900 server to replace the outdated GEMS server for the BOE office. The server is used completely off the LCIS network and is the only model available to use with the vendors software. Cost is \$5,700.00 and funds are available in 530100. Motion to approve the purchase made by Mr. Zatzko, seconded by Mr. Hansen; motion carried.

Ms. Scott also presented a request to purchase a Dell PowerEdge R320 Rack server to replace the outdated Gateway server that houses the Voter Registration system, DIMS. Cost is \$5,535.64 and funds are available in 530100. Ms. Shousher made a motion to approve, seconded by Mr. Zatzko; motion carried.

Treasurer

Ms. Shousher presented a request to purchase a Ricoh Aficio MP 9002SP copier from MT Business Technologies. They will be using the copier to print in-house tax documents using the new tax accounting software. Cost not to exceed \$15,050.00, funds are available in 1010-1310-512110. Mr. Gears made a motion to approve, seconded by Ms. Raburn, Ms. Shousher abstained; motion carried.

LCIS

Mr. Gears presented a request to purchase and implement an additional wireless controller to add redundancy to the enterprise wireless system. Funds are secured in the Capital Improvement account 4030-1750-C1075 with a total cost of \$20,652.37. Actual cost is anticipated to be less due to LCIS's advanced planning and preparation which will reduce the need for the vendor's professional services. Mr. Zatzko made a motion to approve, seconded by Ms. Scott, Mr. Gears abstained; motion carried.

Old Business

Tax Accounting Project

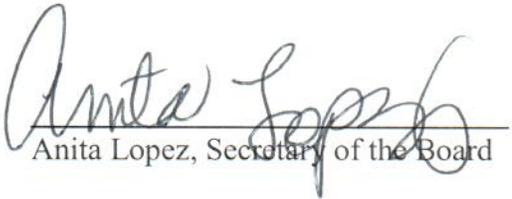
Mr. Molnar reported that the tax accounting project is moving along. The Go-Live date for the tax module has been moved back two weeks to enable the team to make sure all data is correct. He is still conducting demonstrations for anyone that would like to review the new system.

New Business

Mr. Gears asked for any questions or comments regarding the 2014 LCIS Annual Report draft. Ms. Shousher made a motion to approve the 2014 Annual Report, seconded by Mr. Hansen; motion carried.

Mr. Gears reported that Kory Koepfer successfully passed his probationary period and has become a permanent member of the LCIS team.

Motion to adjourn made by Ms. Scott, seconded by Mr. Spitler; motion carried.


Anita Lopez, Secretary of the Board


Jason Gears, Director, LCIS

KAS