



Submit by Email

Print Form

Lucas County Information Services Checklist for Hardware/Software/Services

Department: Sheriff's Office

Requestor: Kevin Helminski

Funding Account & Description: 1010-1650-530100

Req. Date: February 19, 2015

Vendor: CDWG

Type of Request (check all that apply):

- HW SW Services/New
- Purchase Lease Subscription
- Services/Support Renewal
Original Purchase Date

State Term Contract ID MARKET

Description or Nature of Request and for whom this is intended: Sheriff's Office requests to purchase one HP Color Laser Jet Pro 400 M451NW printer. The printer will be used in the Records Department.

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
2612968 HP CLJ PRO 400 M451NW	FXNM779		1	\$ 380.06	\$ 0.00	\$ 380.06
FREIGHT	FXNM779		1	\$ 18.81	\$ 0.00	\$ 18.81
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 398.87

**Lucas County Information Services
Checklist for Hardware/Software/Services
Page 2**

Planned Location:

If Other please specify:

Network Connection Required? Yes No N/A

LCIS installation assistance needed? Yes No **Date:**

LCIS on-going support required? Yes No N/A

ITB or RFP completed? Yes No N/A

LCIS Management review completed? Yes No **Exclusion**

DP Board Approved? Yes No **Exclusion**

DP Board Date of Approval:

Business Reason or Justification:

Replacing a end of life printer.

Comments:

Reviewed and prepared by Jeremy Burnat.
Reviewed and approved by George Webb.

LCIS Approver Name

LCIS Approver Signature

Date



SHERIFF JOHN THARP

LUCAS COUNTY

1622 Spielbusch Avenue • Toledo, OH 43604-5330

Courthouse Office: 419-213-4784
Records/Dispatcher: 419-213-4941
Corrections Center: 419-213-4924

February 19, 2015

Emergency : 9-1-1
Fax: 419-255-3096

Jeremy Burnat
Lucas County Information Services
One Government Center, Suite 600
Toledo, OH 43604

Subject: Purchase of Printer

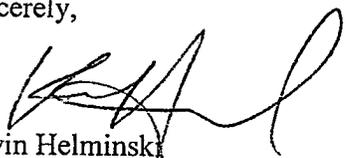
Dear Mr. Burnat:

The Lucas County Sheriff's Office intends to purchase one (1) **HP Color Laser Jet Pro 400 M451NW printer**.

This unit will replace the current color printer in our Records Department, which has reached the end of its useful life according to the LCIS technician who recently attempted to repair.

We will be utilizing funding from our 1010-1650-530100 General Fund Equipment Account for this printer. A quote from CDWG is attached.

Sincerely,



Kevin Helminski
Director of Finance & Operations
Lucas County Sheriff's Office



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

QUOTE NO. | ACCOUNT NO. | DATE

FXNM779

9763238

2/19/2015

BILL TO:
KEVIN HELMINSKI
1622 SPIELBUSCH AVE

SHIP TO:
LUCAS COUNTY SHERIFF'S OFFICE
Attention To: KEVIN HELMINSKI
1622 SPIELBUSCH AVE

Accounts Payable
TOLEDO , OH 43604

TOLEDO , OH 43604
Contact: KEVIN
HELMINSKI 419.213.4823

Customer Phone #419.213.4823

Customer P.O. # M451NW QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
SEAN BERGQUIST 877.325.3701		FEDEX Ground	Request Terms	GOVT-EXEMPT
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2612968	HP CLJ PRO 400 M451NW Mfg#: CE956A#BGJ Contract: MARKET	380.06	380.06
			SUBTOTAL	380.06
			FREIGHT	18.81
			TAX	0.00
				US Currency
TOTAL				398.87

CDW Government
230 North Milwaukee Ave.
Vernon Hills, IL 60061

Fax: 312.705.8283

Please remit payment to:
CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager.