

**LUCAS COUNTY DATA PROCESSING BOARD
MEETING MINUTES**

Thursday December 4, 2014

Voting Members Present:

Jason Gears, Auditor's Rep.
Lila Shousher, Treasurer's Rep.
Adam Hansen, Clerk Of Courts Rep.
Sharon Haupricht, Domestic Relations Court Rep.
Eric Zatzko, Common Pleas Court Rep.
Jessica Ford, Recorder's Office Rep.
Pete Gerken, Commissioner

Attendees:

George Webb, LCIS
Ron Heinold, LCIS
Ed Feeney, Board of Elections Director, Rep
Jim Molnar, Auditor's Real Estate Office
Julie East, Recorder's Office

Recording Secretary:

Karen Schmitkey

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- Jason Gears called the meeting to order.
 - Motion to approve the minutes of the November 6, 2014 meeting made by Jessica Ford, seconded by Lila Shousher; motion carried.

Purchasing Requests

Eric Zatzko presented a request to purchase three (3) Microsoft Surface Pro 3 tablets to be used by Eric, Sarah Sagasar and Larry McCarthy. The total cost of each device, including a dock, detachable keyboard and folio cover is \$1585.51. A three year warranty with accidental damage protection adds \$330.95. The total for the three devices, including freight, is \$5813.42. Funds are available through the IJS equipment account #530100. Eric mentioned that they have tested their critical apps and all tested OK on the units. Discussion ensued regarding the new technology used with the tablets and operating system Windows 8.1. Jason Gears mentioned that LCIS has not supported the tablet or the operating system in the past and staff have not had training for them. There are concerns about LCIS' ability to support the devices in a timely manner.

Pete Gerken requested that the request be brought back to the January meeting in order to give LCIS time to research the product and operating system. This item will remain on the agenda for the January 12, 2015 DP Board meeting.

Old Business

Tax Accounting Project

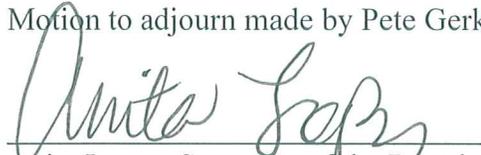
Jim Molnar reported that the team is moving forward and working toward the Go Live date in spring 2015. He also mentioned that if anyone would like a demo of the new Aries system, they can contact him and he will set it up.

New Business

No new business.

On November 18, 2014 an emergency hiring request was presented by LCIS Director, Jason Gears to DP Board Members to extend an offer to hire Kory Koepfer to fill the vacant Operations Analyst position within LCIS. All Board members were contacted via email and requested to vote Yea or Nay. The result of the vote was Yea – 8, Nay – 0.

Motion to adjourn made by Pete Gerken, seconded by Lila Shousher; motion carried.



Anita Lopez, Secretary of the Board



Jason Gears, Director, LCIS

KAS