LUCAS COUNTY DATA PROCESSING BOARD
MEETING MINUTES

Thursday June 5, 2014

Voting Members Present:
Jason Gears, Auditor's Rep.
Phil Copeland, Recorder
Sharon Haupricht, Domestic Relations Court Rep.
Lila Shousher, Treasurer's Rep.
Adam Hansen, Clerk Of Courts Rep.
Gina Kaczala, Board of Elections Director

Recording Secretary:
Karen Schnitkey

Attendees:
Mark Austin, Treasurer's Office
Ron Heinold, LCIS
George Webb, LCIS
Abby Arnold, Auditor, Real Estate
Matt Thal, Auditor, Real Estate
Jessica Ford, Recorder's Office
Nate Inkrott, Sanitary Engineer
Jim Roberts, Job & Family Services

- Jason Gears called the meeting to order.
- Motion to approve the minutes of the May 1, 2014 meeting made by Lila Shousher, seconded by Sharon Haupricht; motion carried.

Purchasing Requests

Job & Family Services
Jim Roberts presented a request to enhance the connectivity between Lucas County Juvenile Court and LCDJFS. This will enable Juvenile Court staff to access all files and document imaging that currently resides on the LCDJFS network. Jason Gears drafted a network connectivity plan for the project and stated that all state traffic will be encrypted. There will be a need for equipment in the amount of about $1500 for the connection to be completed. Lila Shousher made a motion to approve the request with a cost not to exceed $2000, seconded by Adam Hansen; motion passed.

Sanitary Engineer
Nate Inkrott presented a request to purchase a Canon printer/scanner to replace the existing OCE machine that is 12 years old. Cost is $15,277 and funds are available from the Sanitary Engineers Dept. budget. Adam Hansen made a motion to approve the purchase, seconded by Phil Copeland; motion passed.

Recorder
Jessica Ford presented a request to purchase an upgrade to the current land records system, TrakRecord, which was implemented in 2003. The newest version is provided at a cost of $90,000 for software and services. DTS is the sole provider of this product. The upgrade was included in the 2014 Recorder's budget and will be paid out of fund 2230-3120-512180. There is an anticipated additional cost for hardware as the project moves forward. Sharon Haupricht made a motion to approve the purchase, seconded by Jason Gears; motion passed.

Auditor – Real Estate
Abby Arnold presented a request to purchase a new SAN storage unit to be used for imagery and property photos. Cost is $46,288 and funds are available in the Auditor's Real Estate fund. Cost include 5 years of support. Motion to approve the request made by Lila Shousher, seconded by Phil Copeland; motion passed.

Old Business

Tax Accounting Project
Abby Arnold reported they are continuing to move forward with implementation of the tax portion of the project. Incoming support tickets have been reduced.

XP Computer Replacement Project
George Webb reported that the project is nearing completion and there are 72 units to be installed by LCIS. Project completion is expected to be in June 2014.

New Business
Jason Gears reported that the ASA Next Gen Firewall project was kicked off this morning and replacement of firewalls will be worked on this month. This will include significant security enhancements.

Motion to adjourn made by Phil Copeland, seconded by Lila Shousher; motion carried.

Anita Lopez, Secretary of the Board

Jason Gears, Director, LCIS

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