

**LUCAS COUNTY DATA PROCESSING BOARD  
MEETING MINUTES**

Thursday August 1, 2013

**Voting Members Present:**

Cynthia Waldmannstetter, Auditor's Rep  
Dan DeAngelis, Board of Elections  
Meghan Gallagher, Board of Elections  
Phil Copeland, Recorder  
Wade Kapszukiewicz, Treasurer  
Bernie Quilter, Clerk of Courts  
Sharon Haupricht, Domestic Relations Court Rep.

**Recording Secretary:**

Karen Schnitkey

**Advisory Present:**

Mike Butler, LCIS

**Attendees:**

Jessica Ford, Recorder's Office  
Brittany Ford, Commissioners Office  
Lila Shousher, Treasurer's Office  
Mark Austin, Treasurer's Office  
Adam Hansen, Clerk of Courts  
Keith Early, County Engineer  
Brian Miller, Engineers Office  
Abby Arnold, Auditor's Office  
Larry McCarthy, Common Pleas Court

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- Cindy Waldmannstetter called the meeting to order.
  - Motion to approve the minutes of the July 11, 2013 meeting made by Bernie Quilter, seconded by Phil Copeland; motion carried.

**Purchasing Requests**

Engineer

Keith Early and Brian Miller presented requests to connect services at the Road Maintenance Garage to the Lucas County network for the following;

- Fuel Tank Monitoring system,
- Alarm and Security system,
- Cell Phone Connectivity through Sprint AiRave system.

Mike Butler and Cindy Waldmannstetter spoke of concerns regarding security of the Lucas County Network, allowing access to vendors and excessive bandwidth use. The Lucas County Network is not able to support alarms on a 24 x 7 x 365 day basis. It was suggested that the alarm/security system and the cell phone connectivity be configured through the internet without accessing the county network. If fuel tank monitoring will only use the local network, is not connected to the internet and has no outside vendors accessing it, it will be acceptable.

Motion made to approve the connection of the fuel tank monitoring system to the local network only by Wade Kapszukiewicz, seconded by Bernie Quilter; motion carried.

**Old Business**

Tax Accounting Project

Cindy Waldmannstetter said that work is being done on finalizing the project timeline.

Social Media

No discussion.

Lucas County Spending Website

Bernie Quilter inquired about the Lucas County Spending website and a request for a special meeting regarding the content. Abby Arnold requested that Anita Lopez be present for this presentation and suggested that it be added to the September DP Board agenda. Cindy Waldmannstetter will send the link for the website to DP Board members.

**New Business**

No new business.

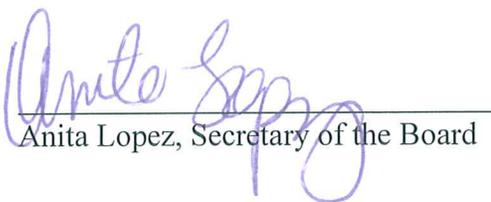
**Executive Session**

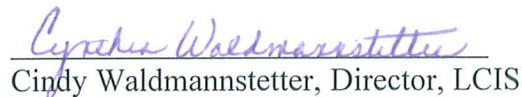
Cindy Waldmannstetter made a motion to enter into Executive Session for the purpose of reviewing a staffing issue, motion carried by a roll call vote as follows: Yea – Waldmannstetter, Haupricht, Copeland, Kapszukiewicz, Quilter, Gallagher, and DeAngelis.

Motion made to return to open session by roll call vote as follows: Yea – Waldmannstetter, Haupricht, Copeland, Kapszukiewicz, Quilter, Gallagher, and DeAngelis.

Motion to accept the recommendation of hiring the LCIS candidate made by Wade Kapszukiewicz, seconded by Phil Copeland; motion carried.

Motion to adjourn made by Bernie Quilter, seconded by Phil Copeland; motion carried.

  
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Anita Lopez, Secretary of the Board

  
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Cindy Waldmannstetter, Director, LCIS

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