

**LUCAS COUNTY DATA PROCESSING BOARD
MEETING MINUTES**

Thursday July 11, 2013

Voting Members Present:

Cynthia Waldmannstetter, Auditor's Rep
Dan DeAngelis, Board of Elections
Meghan Gallagher, Board of Elections
Phil Copeland, Recorder
Pete Gerken, County Commissioner
Eric Zatko, Common Pleas Rep.
Mark Austin, Treasurer's Rep.
Bernie Quilter, Clerk of Courts

Advisory Present:

Mike Butler, LCIS

Attendees:

Jessica Ford, Recorder's Rep.
Brittany Ford, Commissioners Office
CJ Holley, Clerk of Courts

Recording Secretary:

Karen Schnitkey

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- Cindy Waldmannstetter called the meeting to order and noted that the June 2013 DP Board meeting was canceled as there were no open action items or requests from the May meeting.
 - Motion to approve the minutes of the May 2, 2013 meeting made by Bernie Quilter, seconded by Mark Austin; motion carried. Meghan Gallagher abstained.

Purchasing Requests

Engineer

Brian Miller presented a request to purchase one (1) Ricoh Aficio Wide Format multi-function machine at a cost of \$12,298.00, two (2) Ricoh Aficio copiers at a cost of \$5,646.60 and one (1) HP DesignJet plotter at a cost of \$2,736.00. These items are requested due to the move of the Engineers office to the McCord Rd. facility. Funding is available from 2040-2920-514112. Discussion ensued regarding the benefits of purchasing vs. leasing this type of equipment. Motion to approve the purchase made by Pete Gerken, seconded by Phil Copeland; motion carried.

Clerk of Courts

On June 14, 2013 an emergency purchase was requested by the Clerk of Courts for the following:

- Two (2) Fujitsu fi-6800 document scanners, imprinter, first year basic NBD service and installation. The current scanner in the Domestic Relations Clerk of Courts office had broken down and required replacement. Total cost is \$43,686.00 and funding is available from the Clerk's Computerization Fund 2900-8152. Available board members were contacted and a majority approval was obtained.

C.J. Holley also presented a walk-on request to purchase another Fujitsu fi-6800 scanner, with first year basic NBD service and installation at a cost of \$21,843.00 with funding available from the Clerk's Computerization fund 2900-8152. This purchase is to replace an older scanner.

Old Business

Tax Accounting Project

No discussion

Social Media

No discussion

New Business

LCIS Capital Improvement Purchase

Ms. Waldmannstetter presented Resolution #13-584 for the purchase of a CHI/FalconStor Enterprise Backup solution at a total cost of \$121,603.00 and Resolution #13-585 for the purchase of Dell EqualLogic storage arrays at a total cost of \$136,739.97. Funds are available for both purchases within the capital improvement fund (4030-1750-C1049) and were approved at the June 25, 2013 Board of Commissioners meeting.

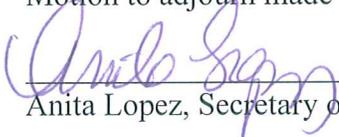
LCIS Budget

Ms. Waldmannstetter mentioned that she is working on the budgeting process for 2014 and asks if any agency has special requests of LCIS equipment or staffing that they contact her so it can be included into the budget.

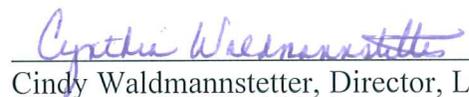
LucasCountySpending Web Site

Commissioner Gerken inquired about the status of the lucascountyspending web site that is currently in development by the Auditor's office. Ms. Waldmannstetter stated that the application is ready to be deployed. Mr. Quilter has concerns that there may not be adequate information presented on the website as it shows only expenses with no revenue. Commissioner Gerken said that this project was discussed 1-2 years ago and that follow-up was expected from that discussion. He feels that the site will generate more requests for information as it shows expenses with little explanation. Mr. Holley mentioned that the URL can be accessed externally. Ms. Waldmannstetter stated that the site is not yet published. Mr. Quilter and Commissioner Gerken requested a meeting with officials to review the site and data to be presented before it is published. Ms. Waldmannstetter will communicate these concerns to the Auditor and will schedule a special meeting of the DP Board for review.

Motion to adjourn made by Bernie Quilter, seconded by Eric Zatzko; motion carried.



Anita Lopez, Secretary of the Board



Cindy Waldmannstetter, Director, LCIS

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