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Lucas County Information Services Checklist for Hardware/Software/Services

Department: Auditor

Funding Account & Description: 1010-0110-514120

Vendor: Office Max

State Term Contract ID

Requestor: Miranda Jarouche

Req. Date: 6/13/2013

Type of Request (check all that apply):

- Hdw SW Services/New
- Purchase Lease Subscription
- Services/Support Renewal
Original Purchase Date _____

Description or Nature of Request and for whom this is intended: This request is for the purchase of a business card scanner to be used by Whitnee Smith in the Auditor's office.

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
CardScan - V9 Business Card Scanner		1	1	\$ 254.79	\$ 0.00	\$ 254.79
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 254.79

Business Reason or Justification: The business card scanner will provide the ability to scan business cards and maintain digital records of contact information.

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Checklist for Hardware/Software/Services
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Planned Location:	Desktop	If Other please specify:	
Network Connection Required?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
LCIS installation assistance needed?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Date: <input style="width: 100px;" type="text"/>
LCIS on-going support required?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
ITB or RFP completed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
LCIS Management review completed?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input style="width: 150px;" type="text"/> Exclusion
DP Board Approved?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input style="width: 150px;" type="text" value="Less than \$7,500"/> Exclusion
Date of Approval:	6/13/2013		

Comments:

Reviewed and prepared by Mike Butler.
Reviewed and approved by Cindy Waldmannstetter.

Cynthia A. Waldmannstetter
6.13.13

Search by Keyword or Item #

Items 0 | Cart Subtotal \$0.00 |
View Cart

Messages

Order By Item #

Shopping Lists

Ink & Toner Finder

Shop By Category

[View All](#)

Narrow By

- Card Filing (2)
- Scanners (1)

Brand

- CardScan (2)
- PenPower (1)

Search Results for: BUSINESS CARDS SCANNER

<input type="button" value="Compare"/>		Sort By: <input type="button" value="Featured Items"/>	Items 1 - 3 of 3
<input type="checkbox"/>	 CardScan - V9 Business Card Scanner and Contact Management System - Executive Item#: Q81760686 Unit: EA	Your Price: \$254.79 Delivery: 1-3 Days Qty. <input type="text"/> <input type="button" value="Add to Cart"/> Add to Shopping List	
<input type="checkbox"/>	 CardScan - V9 Business Card Scanner and Contact Management System - Personal Item#: Q81760685 Unit: EA	Your Price: \$156.79 Delivery: 1-3 Days Qty. <input type="text"/> <input type="button" value="Add to Cart"/> Add to Shopping List	
<input type="checkbox"/>	 PenPower - WorldCard Link Pro Card Scanner - iPhone 4 / 4S, USB Item#: M9QW2529 Unit: EA	Your Price: \$48.99 Delivery: 1-3 Days Qty. <input type="text"/> <input type="button" value="Add to Cart"/> Add to Shopping List	
<input type="button" value="Compare"/>		Sort By: <input type="button" value="Featured Items"/>	Items 1 - 3 of 3

Items in your cart are not reserved until you complete your purchase. Days indicated above are business days and may vary depending upon delivery location.

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