



Submit by Email

Print Form

Lucas County Information Services Checklist for Hardware/Software/Services

Department: Lucas County Sheriff's Office

Requestor: Kevin Helminski

Funding Account & Description: 1010-1650-530100
General Fund Equipment

Req. Date: 5/28/2013

Vendor: CDWG

Type of Request (check all that apply):

Hdw SW Services/New

Purchase Lease Subscription

Services/Support Renewal
Original Purchase Date _____

State Term Contract ID NJPA

Description or Nature of Request and for whom this is intended: The Lucas County Sheriff's Office intends to purchase an HP LaserJet P1102W printer with a 3-year extended warranty to be used by Patrice Russell in the Records section.

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
HP LJP P1102W Printer	DLXN211	3	1	\$ 124.16	\$ 0.00	\$ 124.16
HP 3-Year Extended Warranty	DLXN211		1	\$ 35.07	\$ 0.00	\$ 35.07
Freight	DLXN211		1	\$ 10.16	\$ 0.00	\$ 10.16
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 169.39

Business Reason or Justification:

This printer will be replacing an existing printer that is 12 years old and is in need of replacement parts and repair that outweigh the cost of purchasing a new printer.

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Planned Location: Desktop

If Other please specify:

Network Connection Required? Yes No N/A

LCIS installation assistance needed? Yes No Date:

LCIS on-going support required? Yes No N/A

ITB or RFP completed? Yes No N/A

LCIS Management review completed? Yes No Exclusion

DP Board Approved? Yes No Less than \$7,500 Exclusion

Date of Approval: 5/28/2013

Comments:

Reviewed and prepared by Mike Butler.
Reviewed and approved by Karen Schnitkey. *KS*
Cynthia Waldmannstetter



SHERIFF JOHN THARP LUCAS COUNTY

1622 Spielbusch Avenue
Toledo, OH 43604-5330

May 28, 2013

Mike Butler
Lucas County Information Services
One Government Center, Suite 600
Toledo, OH 43604

Subject: Purchase of Printer

Dear Mr. Butler:

The Lucas County Sheriff's Office intends to purchase an HP Laser Jet printer P1102W with a 3-year extended warranty.

This unit will replace the current unit (an HP Laserjet 4200 purchased somewhere around 2001) used by Patrice Russell in the Records section.

The quote for this item is attached.

We will be utilizing funding from our 1010-1650-530100 General Fund Equipment Account.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Helminski".

Kevin Helminski
Director of Finance & Operations
Lucas County Sheriff's Office



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
DLXN211	9763238	5/24/2013

BILL TO:
 KEVIN HELMINSKI
 1622 SPIELBUSCH AVE

SHIP TO:
 LUCAS COUNTY SHERIFF'S OFFICE
 Attention To: KEVIN HELMINSKI
 1622 SPIELBUSCH AVE

Accounts Payable
 TOLEDO , OH 43604

TOLEDO , OH 43604
 Contact: KEVIN
 HELMINSKI 419.213.4823

Customer Phone #419.213.4823

Customer P.O. # QUOTE 5/24/13 QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
SEAN BERGQUIST 877.325.3701		FEDEX Ground	Request Terms	GOVT-EXEMPT
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2728446	HP LJP P1102W PRINTER Mfg#: CE658A#BGJ Contract: MARKET	124.16	124.16
1	2827205	(\$159-\$30 savings=\$129, Ends 6/14) HPE 3YR BUS PRIORITY NBD EXCH LJ Mfg#: UQ218E Contract: MARKET Electronic distribution - NO MEDIA	35.07	35.07
SUBTOTAL				159.23
FREIGHT				10.16
TAX				0.00

US Currency

TOTAL 169.39

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061

Fax: 312.705.8283

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515