

LUCAS COUNTY DATA PROCESSING BOARD MINUTES

Thursday, July 5, 2012

Voting Members Present:

Anita Lopez, Auditor
Pete Gerken, Commissioner
Jeanine Perry, Recorder
Dan DeAngelis, Board of Elections
Meghan Gallagher, Board of Elections
Don Colby, Common Pleas Court
Kevin Callaghan, Clerk of Courts
Mark Austin, Treasurer's Office

Advisory Present:

Jason Gears, Infrastructure Manager, LCIS
Cindy Waldmannstetter, Director LCIS

Attendees:

Adam Hansen, Recorder's Office
Bill Benner, Auditor's Office
Lila Shousher, Treasurer's Office
Mike Jacobs, LCBDD
Mike Bayes, Emergency 9-1-1

Recording Secretary:

Karen Schnitkey

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- Cindy Waldmannstetter called the meeting to order.
 - Motion to approve the minutes of the June 4, 2012 meeting made by Commissioner Gerken and seconded by Mark Austin; motion carried.

Purchasing Requests

Lucas County Board of Developmental Disabilities

Mike Jacobs presented a request for the authorization of the DP Board to provide two secured user accounts on the LCIS managed network. One secured account will be used for a trial, with the second added at the successful completion of the trial period. The Internet access will provide a network path to the email and reporting applications hosted in the LCBDD data center and used by Job Coaches managing the cleaning crews at Government Center. Motion to approve made by Kevin Callaghan and seconded by Ms. Lopez; motion carried.

Emergency Services 9-1-1

Mike Bayes presented a request for the purchase of three (3) Dell PowerEdge Servers for their virtual host environment. These servers will replace three older servers that will be utilized for other functions. Funds are available from the 911 fund 2071 0710. Total cost is \$16,200.00. Motion to approve the request made by Mark Austin, seconded by Ms. Perry; motion carried.

Common Pleas Court

Don Colby presented a request for the purchase of twenty (20) Xerox Flatbed Scanners including warranty for the courtroom bailiffs. These will help to increase efficiency to forms access and save costs on printing and postage. Total estimated cost including warranty is \$7,483.52. Funds are available through the Computer Research Fund 2900-8156-530100.

Mr. Colby presented a second request to purchase eleven (11) personal computers for the Probation Department to replace the current computers that were purchased in 2005 under the State Grant. Estimated cost is \$9,827.40. Funds are available through the Felony Diversion grant 2250-3420-530100-Q9712.

Ms. Gallagher requests that when county computers are replaced, that the Board of Elections has the opportunity to acquire those that might be disposed of, as they are in need of additional computers for the upcoming election. Ms. Lopez stated that computers can be transferred between departments. Mr. Gears mentioned that these specific computers are aged and problematic. Ms. Gallagher requested that the BOE be consulted regarding their computer hardware needs when departments dispose of computers in the future.

Motion to approve the Common Pleas Court requests was made by Commissioner Gerken and seconded by Ms. Lopez; motion carried.

Old Business

Board of Elections

Commissioner Gerken asked if the BOE was able to use the applicant lists from LCIS for their search for new candidates. Ms. Gallagher stated that they have used the LCIS applicant list along with resources from several sources in their search for candidates. Interviews were done in an executive session of the BOE Board Meeting.

Tax Accounting Project

Ms. Waldmannstetter stated that the final tasks relating to the tax software module in iasWorld (tax duplicate through settlement) are currently in progress. Plans are to complete this portion by mid July. Detail specification documents are being prepared by Tyler Technologies. These specifications will be reviewed and approved by Lucas County's core team members. There will be a sign-off before these detail documents are passed on to the Tyler developers. Currently there are no additional costs associated with this specific module.

New Business

Ms. Perry requested that "New Business" be listed on each agenda.

Motion to adjourn made by Ms. Lopez, seconded by Mr. Callaghan; motion carried.


Anita Lopez, Secretary of the Board


Cindy Waldmannstetter, Director, LCIS